

# Troop/Group Dues Record

**This record is kept by the troop leader, group coordinator, or the treasurer where the troop/group collects dues from its members.**

Troop/Group Number \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Names	Day																												
1																													
2																													
3																													
4																													
5																													
6																													
7																													
8																													
9																													
10																													
11																													
12																													
13																													
14																													
15																													
16																													
17																													
18																													
19																													
20																													
21																													
22																													
23																													
24																													
<b>Totals</b>																													

**HOW TO USE THIS FORM**

The following method may be used to indicate that the dues are paid in full (X); in part (record actual amount paid); or not at all (leave the square blank). When in the case of non-payment or partial payment the balance is paid, the (X) may be used to cover the amount already recorded as a partial payment or to fill the blank space. At the end of each month, a vertical line may be drawn in red.